

# Karl G. Maeser Distinguished Faculty Lecturer Award Nomination Packet

Brigham Young University

## Nominee Information

Revised: November 2023

Name:	<input type="text"/>	Department:	<input type="text"/>
BYU ID:	<input type="text"/>	College:	<input type="text"/>

## Nomination Packet Guidelines

A nomination packet consists of three parts:

1. Nomination Questions: This section consists of 5 questions relating to the candidates' qualifications for this specific award. These are to be answered by a member of the nominee's department or college. See guidelines in the Nomination Questions section of this form for more information.
2. An abbreviated CV to be attached to this packet. The CV should be no more than 5 pages, focusing on the areas most relevant to the award.
3. A Student Ratings Summary Report to be attached to this packet. The report should include all student comments for all courses taught in the previous 5 years.

Faculty members may not be nominated for more than one award in any given year, with the exception of the Karl G. Maeser Distinguished Faculty Lecturer

## Award Description

This award is the most prestigious faculty award given by the university. The recipient of the award must have demonstrated sustained and clear excellence in commitment to the Aims of a BYU Education through teaching, scholarship, and university citizenship as outlined in the criteria for the other Karl G. Maeser awards. Individuals considered for this award are distinguished in their disciplines, are outstanding mentors to students, and are typically senior faculty members who are in the latter stages of their BYU careers.

To be eligible for this award, a faculty member must have CFS at BYU and hold the rank of Professor.

Nominations for this award can only be submitted by the current college Dean

## Nomination Questions

To be answered by a member of the nominee's department or college.

Please remember that although many awards are designed specifically to acknowledge meritorious performance in a single area of faculty responsibility, all nominees must meet or exceed department, college, and university standards for continuing faculty status (CFS) and for the academic rank they hold in all areas of faculty responsibility.

Please fill out the following three pages and answer all questions thoroughly. No additional documentation is needed for this portion of the application.

### General Guidelines:

- Shorter is better, try to stay at or below the suggested word count for each question.
  - Carefully review the award description before writing your nomination.
  - Include quantity and quality standards so that reviewers from outside the discipline have context for evaluating the nominee's contributions.
  - Provide enough context that reviewers from across campus can understand and evaluate the nominee's worthiness for special recognition.
  - Heavier weight should be given to the "award criteria" question(s).
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## Nomination Questions

1. (150 words per part) How does this candidate meet or exceed department or college standards in the following areas?

a. Teaching:

b. Citizenship:

c. Scholarship/Professional Service:

## Nomination Questions

2. (300 words) Award Criteria Question: How has this candidate demonstrated sustained and clear excellence in teaching, scholarship, and university citizenship through the lens of the BYU Aims?

3. (300 words) Award Criteria Question: How has this candidate become distinguished in their discipline while also providing outstanding mentorship to their students?

## Nomination Questions

4. (300 words) Address how these contributions have served to advance the Aims of a BYU Education. Ideally, contributions to all four aims should be addressed. Contributions to at least two are required.

5. (150 Words) Is there anything else you would like to say about this candidate that was not covered in the previous questions?

## Abbreviated CV

Please attach the abbreviated CV (no more than 5 pages) and highlight the areas most relevant to the award.



## Student Ratings Summary Report

Please attach the Student Ratings Summary Report including all student comments for all courses taught in the previous 5 years.

This table can be created from <https://studentratings.byu.edu/> as follows:

- a. Select "View Student Ratings reports.
  - b. Find and select the instructor's name.
  - c. Under "Student Ratings Summary Report, Comprehensive reports for all courses beginning with the selected semester/term," click "View Report" and select the year and semester/term to start the report.
  - d. Click "Download Summary PDF" at the top to get a version that's easily included in this nomination packet
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