

Karl G. Maeser Research & Creative Arts Award Nomination Packet

Brigham Young University

Nominee Information

Revised: November 2024

Name:	<input type="text"/>	Department:	<input type="text"/>
BYU ID:	<input type="text"/>	College:	<input type="text"/>

Nomination Packet Guidelines

A nomination packet consists of three parts:

1. Nomination Questions: This section consists of 4 questions relating to the candidates' qualifications for this specific award. These are to be answered by a member of the nominee's department or college. See guidelines in the Nomination Questions section of this form for more information.
2. An abbreviated CV to be attached to this packet. The CV should be no more than 5 pages, focusing on the areas most relevant to the award.
3. A Student Ratings Summary Report to be attached to this packet. The report should include all student comments for all courses taught in the previous 5 years.

Faculty members may not be nominated for more than one award in any given year, with the exception of the Karl G. Maeser Distinguished Faculty Lecturer.

Award Description

This award recognizes exceptional distinction in research or creative arts or performances. Recipients of this award should have gained recognition and influence in their discipline reaching well beyond local or regional boundaries, such as significant refereed publications, research funding, invited presentations at national or international symposia, significant service to national or international research-related professional organizations, or juried displays and performances.

To be eligible for this award, a faculty member must have CFS at BYU and hold the rank of Associate Professor or Professor*.

*The professional faculty ranks of Associate Teaching Professor, Associate Research Professor, Associate Clinical Professor, and Associate Librarian correspond to the professorial faculty rank of Associate Professor. The professional faculty ranks of Teaching Professor, Research Professor, Clinical Professor, and Senior Librarian correspond to the professorial faculty rank of Professor.

Nomination Questions

To be answered by a member of the nominee's department or college.

Please remember that although many awards are designed specifically to acknowledge meritorious performance in a single area of faculty responsibility, all nominees should be exceptional in all areas of faculty responsibility according to department, college, and university standards for continuing faculty status (CFS) and for the academic rank they hold.

Please fill out the following three pages and answer all questions thoroughly. No additional documentation is needed for this portion of the application.

General Guidelines:

- Shorter is better, try to stay at or below the suggested word count for each question.
 - Carefully review the award description before writing your nomination.
 - Include quantity and quality standards so that reviewers from outside the discipline have context for evaluating the nominee's contributions.
 - Provide enough context that reviewers from across campus can understand and evaluate the nominee's worthiness for special recognition.
 - Heavier weight should be given to the "award criteria" question(s).
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Nomination Questions

1. (300 words) Award Criteria Question: How has this candidate demonstrated exceptional distinction in research, creative arts, or performances?

2. (300 words) Award Criteria Question: How has this candidates' recognitions and influence in their discipline extended well beyond local or regional boundaries?

Nomination Questions

3. (300 words) If not addressed above, please describe how these contributions have served to advance the Aims of a BYU Education. Contributions to all four aims should be addressed.

4. (Optional) Candidates should be exceptional in all areas to be considered for any university award. If not already described above, please identify here how this candidate is exemplary in teaching, citizenship, and scholarship/professional service according to their college or department standards. (max 300 words)

Abbreviated CV

Please attach the abbreviated CV (no more than 5 pages) and highlight the areas most relevant to the award.



Student Ratings Summary Report

Please attach the Student Ratings Summary Report including all student comments for all courses taught in the previous 5 years.

This table can be created from <https://studentratings.byu.edu/> as follows:

- a. Select "View Student Ratings reports".
 - b. Find and select the instructor's name.
 - c. Under "Student Ratings Summary Report, Comprehensive reports for all courses beginning with the selected semester/term," click "View Report" and select the year and semester/term to start the report.
 - d. Click "Download Full Report PDF" at the top to get a version that includes student comments.
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