

# Early Career Teaching Award Nomination Packet

Brigham Young University

## Nominee Information

Revised: November 2024

Name:	<input type="text"/>	Department:	<input type="text"/>
BYU ID:	<input type="text"/>	College:	<input type="text"/>

## Nomination Packet Guidelines

A nomination packet consists of three parts:

1. Nomination Questions: This section consists of 4 questions relating to the candidates' qualifications for this specific award. These are to be answered by a member of the nominee's department or college. See guidelines in the Nomination Questions section of this form for more information.
2. An abbreviated CV to be attached to this packet. The CV should be no more than 5 pages, focusing on the areas most relevant to the award.
3. A Student Ratings Summary Report to be attached to this packet. The report should include all student comments for all courses taught in the previous 5 years.

Faculty members may not be nominated for more than one award in any given year, with the exception of the Karl G. Maeser Distinguished Faculty Lecturer.

## Award Description

This award encourages and acknowledges outstanding promise and contributions in teaching by faculty at an early stage of their career. To be eligible for this award an individual should have been a faculty member at BYU for at least 3 years, but not more than 10 years, and in a rank of Assistant or Associate Professor or an equivalent professional rank.\*

\*The professional faculty ranks of Assistant Teaching Professor, Assistant Research Professor, and Assistant Clinical Professor correspond to the professorial rank of Assistant Professor. The professional rank of Associate Teaching Professor, Associate Research Professor, and Associate Clinical Professor correspond to professorial faculty rank of Associate Professor.

## Nomination Questions

To be answered by a member of the nominee's department or college.

Please remember that although many awards are designed specifically to acknowledge meritorious performance in a single area of faculty responsibility, all nominees should be exceptional in all areas of faculty responsibility according to department, college, and university standards for continuing faculty status (CFS) and for the academic rank they hold.

Please fill out the following three pages and answer all questions thoroughly. No additional documentation is needed for this portion of the application.

### General Guidelines:

- Shorter is better, try to stay at or below the suggested word count for each question.
  - Carefully review the award description before writing your nomination.
  - Include quantity and quality standards so that reviewers from outside the discipline have context for evaluating the nominee's contributions.
  - Provide enough context that reviewers from across campus can understand and evaluate the nominee's worthiness for special recognition.
  - Heavier weight should be given to the "award criteria" question(s).
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## Nomination Questions

1. (300 words) Award Criteria Question: How has this early-career candidate demonstrated outstanding promise and contributions in teaching?

2. (300 words) Award Criteria Question: How has this candidate demonstrated a commitment to teaching while appropriately attending to their other assigned responsibilities at BYU?

## Nomination Questions

3. (300 words) If not addressed above, please describe how these contributions have served to advance the Aims of a BYU Education. Contributions to all four aims should be addressed.

4. (Optional) Candidates should be exceptional in all areas to be considered for any university award. If not already described above, please identify here how this candidate is exemplary in teaching, citizenship, and scholarship/professional service according to their college or department standards. (max 300 words)

## Abbreviated CV

Please attach the abbreviated CV (no more than 5 pages) and highlight the areas most relevant to the award.



## Student Ratings Summary Report

Please attach the Student Ratings Summary Report including all student comments for all courses taught in the previous 5 years.

This table can be created from <https://studentratings.byu.edu/> as follows:

- a. Select "View Student Ratings reports".
  - b. Find and select the instructor's name.
  - c. Under "Student Ratings Summary Report, Comprehensive reports for all courses beginning with the selected semester/term," click "View Report" and select the year and semester/term to start the report.
  - d. Click "Download Full Report PDF" at the top to get a version that includes student comments.
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